

EMERGENCY FOOD & SHELTER PROGRAM

Pinal County EFSP – Jurisdiction #027600

Request for Funding Application- Phase 35 7-1-2018

The Emergency Food & Shelter Program (EFSP) was created in 1983 to supplement and expand the work of local social service agencies, both nonprofit and governmental, in an effort to help people with economic emergencies that are not disaster related. EFSP funds are federal funds awarded through the Department of Homeland Security and can be used to:

- supplement efforts to feed the hungry
- provide emergency shelter
- provide funds for rental, mortgage and utility assistance

Applications are submitted annually to the Pinal County Local EFSP Board. An organization that receives an award is called a Local Recipient Organization (LRO) The Local Board has not yet selected an end date for the program, and this will be communicated to grantees once approved.

If your agency is recommended by the Pinal County Local EFSP Board of Directors, and approved by the National Board, you will be notified of the amount approved, and the end date for the program and you may begin spending funds following that notification. Do not spend funds in anticipation of a grant.

All applications must be filled out completely, include the required attachments and must be submitted before the deadline. Failure to do so may jeopardize the request for funding. Signature must be original, no electronic signatures allowed on submittal.

If you need assistance with the applications or have any questions, please contact the EFSP coordinator listed below.

Submit all applications to:

EFSP Local Board of Directors, Pinal County
c/o United Way of Pinal County
402 E. 10th Street
P.O. Box 10541
Casa Grande, Arizona 85130
(520)836-0736 Phone / (520)836-0737 Fax
E-mail: manuela.bowler@unitedwayofpc.org

**United Way office hours are M-TH 7 a.m. to 5 p.m.
CLOSED ON FRIDAYS**

Organization/Program Name	
Contact Name and Title Email Address	
Mailing Address, City	
Phone Number	
Fax Number	
FEI ID # (Required for Funding)	
PLEASE PROVIDE YOUR Dun & Bradstreet #, WHICH IS NOW REQUIRED.	

Applying organizations should be aware that participation in this program requires a clear objective of service that is closely aligned with the mission of EFSP National Board. Funding requirements are strictly enforced and participation requires the tracking and monitoring of all expenditures. The organization must be able to provide accurate statistics documenting services provided; proof of service to include any documentation required by the EFSP National Board as outlined by the Responsibilities and Requirements handbook; along with any other requirements set in place by the Pinal County Local EFSP Board of Directors. Being an LRO requires commitment and accountability.

By submitting an application for EFSP funds, the applying organization accepts full responsibility for understanding and implementing the guidelines of the program. If awarded, funds that are allocated to the organization must be expended according to the guidelines and are the sole financial responsibility of the applying organization once disbursed.

Signature (Authorized Executive Representative/Officer)	Title	Date
Signature (Board President/Executive Board Member)	Title	Date

B. Actual Expenditures for Phase # 34

Please indicate the actual expenditures for each category below including the units of service and unit cost. If you did not receive funding for Phase # 33, indicate zero and proceed to Section C.

Amount Awarded in Phase 34 (LAST YEAR):

Total Dollars Expended	Actual # of Units	Actual Unit Cost	Actual # of Persons Served	Service Category
<i>Example</i> \$30,000	142	\$211.26	852	
				Served Meals*
				Other Food*
				Mass Shelter
				Other Shelter
				Supplies/ Equipment (Agency or Facilities)
				Emergency Repair
				Rent/Mortgage Assistance
				Utility Assistance

*If you transported food, please provide the cost of transporting food (from food bank to food pantry for example) and specify the purpose of the cost. Provide additional sheet if necessary.

C. Phase #35 Funding PROPOSED SERVICES TO BE PROVIDED AND SERVICE AREA

Please indicate the areas you intend to serve with EFSP funding by placing an "X" in the categories of service. Your request for federal funding may only be disbursed in APPROVED CATEGORIES of service. Once awarded, any change to approved funding MUST BE submitted in advance to the Local EFSP Board Chairman in writing. ALL changes are subject to approval by the Pinal County Local EFSP Board.

County Area	Served Meals	Other Food	Mass Shelter	Other Shelter	Supplies/ Equipment	Repair/ Code	Rent/ Mortgage	Utility Assistance
Apache Junction								
Casa Grande/ Sacaton								
Coolidge								
Eloy/Arizona City/ Picacho/Red Rock								
Florence								
Kearny/ /Superior/ Top of the World								
Mammoth/San Manuel/ Oracle/Saddlebrook/ Dudleyville								
Maricopa/Stanfield								
San Tan Valley/Queen Creek								

D. Phase #35 Funding Request

Please indicate the dollar amount of funding requested for the categories marked.

County Area	Served Meals*	Other Food*	Mass Shelter	Other Shelter	Supplies/ Equipment	Repair/ Code	Rent/ Mortgage	Utility Assistance
Apache Junction								
Casa Grande/ Sacaton/								
Coolidge								
Eloy/Arizona City/ Picacho/Red Rock								
Florence								
Kearny/ /Superior/ Top of the World								
Mammoth/San Manuel/ Oracle/Saddlebrook/ Dudleyville								
Maricopa/Stanfield								
San Tan Valley/Queen Creek								

***Please describe any costs for transportation of food – amount and purpose – here:**

E. Program Data

1. Please state program's specific objective and how funds will be used.

2. How are services tracked/monitored and who reviews the information?

3. What is the program's target population?

4. Give a definition of "unit of service" for each category identified in Section C?

5. Please provide the physical address of the location where funds will be expended if it is different from your application address.

6. Does the applying organization have additional funding beyond what may be awarded by EFSP; please list source(s)?

7. What efforts will be made to coordinate with other organizations in the community that may or may not receive funding from EFSP?

8. Please indicate the time period that the organization has been providing the services marked in Section C, if they have been provided for less than 5 years.

9. Please list all communities served by the applying organization that are not marked in Section C.

F. Financial Management

1. If the requested funds are awarded, what percentage would this reflect of the organization's annual revenue? _____%

2. What types of internal procedures are in place to monitor program expenditures?

3. How often are expenditures monitored and who reviews the documentation information?

4. If the organization's office is headquartered out of the Pinal County area, please list the local representative(s), if not listed in Section A.

Contact Name and Title Email Address	
Mailing Address	
Phone Number	
Fax Number	

5. Please provide the date of the most recently completed fiscal audit. _____. Can you supply a copy of an independent annual audit, if requested? Yes ____ No ____ If no, please explain.

6. Please provide any additional information that the organization would like to share.

(use additional paper if needed)

Paper applications must be postmarked by May 21, 2018
Hand delivered applications due to NO LATER THAN 5 PM MONDAY, May 21, 2018
Applications can also be submitted electronically by 5 p.m. Monday, May 21, 2018.